Travel & Expense Account
Transmittal Sheet

After Approval, Mail Receipts To

DEPT OF VETERANS AFFAIRS
PO BOX 942895 ROOM 403
SACRAMENTO,CA 94295-0001

Employee Name	CHAVEZ, ROCKY
Expense Dates	09/24/10-10/07/10
Total Expense Amount	1560.81
Amount Due Employee	400.90
Form ID	TEA000740677

DIRECTIONS FOR SUBMISSION

1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
1)	09/24	Taxi Fare	35.00	
2)	09/25	Gasoline	22.61	
3)	09/26	Taxi Fare	35.00	
4)	09/29	Gasoline	9.42	
5)	10/05	Gasoline	11.52	
6)	10/05	Taxi Fare	35.00	
7)	10/06	Lodging	91.35	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents.

Approved by: _____

JOHN P TREMBLAY

Travel & Expense Account
Summary

Employee Name	ROCKY CHAVEZ	**Request Total**	$	1560.81
Expense Dates	09/24/10-10/07/10	*Direct Charge Total*	-	1159.91
Report Name	RC's Travel September 2010 II	*Travel Advances*	-	0.00
		Net Due Employee	=	400.90

Trip Totals

Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Stockton/Clovis	159.35
Regular Travel	Veterans Court	435.66
Regular Travel	Homelessness	404.53
Regular Travel	LA/San Diego	561.27

NOTE: (d)=Direct Charge

DATE	Fri Sep 24	Sat Sep 25	Sun Sep 26							TOTAL
Taxi Fare	35.00		35.00							70.00
Commercial Air Fare (d)	161.70		164.70							326.40
Parking, Auto	8.00									8.00
Breakfast	6.00									6.00
Lunch	10.00									10.00
Dinner	18.00									18.00
Incidentals	6.00									6.00
Auto Rental (d)		94.26								94.26
Gasoline		22.61								22.61
TOTALS $	244.70	116.87	199.70							561.27

Travel & Expense Account
Summary

DATE	Wed Sep 29	Wed Sep 29								TOTAL
Mileage, Personal Auto	12.00									12.00
Commercial Air Fare (d)	164.70	161.70								326.40
Auto Rental (d)	41.71									41.71
Gasoline	9.42									9.42
Parking, Auto	9.00									9.00
Breakfast	6.00									6.00
TOTALS $	242.83	161.70								404.53

DATE	Tue Oct 5									TOTAL
Commercial Air Fare (d)	329.40									329.40
Auto Rental (d)	41.74									41.74
Gasoline	11.52									11.52
Dinner	18.00									18.00
Taxi Fare	35.00									35.00
TOTALS $	435.66									435.66

Travel & Expense Account
Summary

DATE	Wed Oct 6	Thu Oct 7								TOTAL
Lunch	10.00	10.00								20.00
Dinner	18.00	18.00								36.00
Lodging	91.35									91.35
Breakfast		6.00								6.00
Incidentals		6.00								6.00
TOTALS $	119.35	40.00								159.35

Travel & Expense Account
Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	LA/San Diego	09/24/10	Taxi Fare	35.00	Cash
Regular Travel	LA/San Diego	09/24/10	Commercial Air Fare	161.70	Direct Charge
Regular Travel	LA/San Diego	09/24/10	Parking, Auto	8.00	Cash
Regular Travel	LA/San Diego	09/24/10	Breakfast	6.00	Cash
Regular Travel	LA/San Diego	09/24/10	Lunch	10.00	Cash
Regular Travel	LA/San Diego	09/24/10	Dinner	18.00	Cash
Regular Travel	LA/San Diego	09/24/10	Incidentals	6.00	Cash
Regular Travel	LA/San Diego	09/25/10	Auto Rental	94.26	Direct Charge
Regular Travel	LA/San Diego	09/25/10	Gasoline	22.61	Cash
Regular Travel	LA/San Diego	09/26/10	Commercial Air Fare	164.70	Direct Charge
Regular Travel	LA/San Diego	09/26/10	Taxi Fare	35.00	Cash
Regular Travel	Homelessness	09/29/10	Mileage, Personal Auto	12.00	Cash
Regular Travel	Homelessness	09/29/10	Commercial Air Fare	164.70	Direct Charge
Regular Travel	Homelessness	09/29/10	Auto Rental	41.71	Direct Charge
Regular Travel	Homelessness	09/29/10	Gasoline	9.42	Cash
Regular Travel	Homelessness	09/29/10	Commercial Air Fare	161.70	Direct Charge
Regular Travel	Homelessness	09/29/10	Parking, Auto	9.00	Cash
Regular Travel	Homelessness	09/29/10	Breakfast	6.00	Cash
Regular Travel	Veterans Court	10/05/10	Commercial Air Fare	329.40	Direct Charge
Regular Travel	Veterans Court	10/05/10	Auto Rental	41.74	Direct Charge
Regular Travel	Veterans Court	10/05/10	Gasoline	11.52	Cash
Regular Travel	Veterans Court	10/05/10	Dinner	18.00	Cash
Regular Travel	Veterans Court	10/05/10	Taxi Fare	35.00	Cash
Regular Travel	Stockton/Clov	10/06/10	Lunch	10.00	Cash
Regular Travel	Stockton/Clov	10/06/10	Dinner	18.00	Cash
Regular Travel	Stockton/Clov	10/06/10	Lodging	91.35	Cash
Regular Travel	Stockton/Clov	10/07/10	Breakfast	6.00	Cash
Regular Travel	Stockton/Clov	10/07/10	Lunch	10.00	Cash
Regular Travel	Stockton/Clov	10/07/10	Dinner	18.00	Cash
Regular Travel	Stockton/Clov	10/07/10	Incidentals	6.00	Cash